

Full Company Name: \_\_\_\_\_

Company Booth Name: \_\_\_\_\_

*used for signage & exhibitor listings*

Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Province/State: \_\_\_\_\_ Postal/Zip Code: \_\_\_\_\_ Country: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_ Website: \_\_\_\_\_

**PRODUCT DESIGNATION** Please indicate your top (6) categories with (1) being your primary product group.

*Primary product group (1) will be listed on booth ID*

- |                                       |  |   |   |
|---------------------------------------|--|---|---|
| <input type="checkbox"/> Activewear   | <input type="checkbox"/> T-Shirts      | <input type="checkbox"/> Pants / Bottoms        | <input type="checkbox"/> Shawls / Scarves       |
| <input type="checkbox"/> Knits / Tops | <input type="checkbox"/> Suiting       | <input type="checkbox"/> Uniforms / Workwear    | <input type="checkbox"/> Loungewear / Sleepwear |
| <input type="checkbox"/> Sweaters     | <input type="checkbox"/> Ties / Ascots | <input type="checkbox"/> Intimates / Shapewear  | <input type="checkbox"/> Socks / Hosiery        |
| <input type="checkbox"/> Gloves       | <input type="checkbox"/> Jewelry       | <input type="checkbox"/> Hats / Headwear        | <input type="checkbox"/> Outerwear / Coats      |
| <input type="checkbox"/> Dresses      | <input type="checkbox"/> Bags          | <input type="checkbox"/> Leather Goods          | <input type="checkbox"/> Swimwear / Resortwear  |
| <input type="checkbox"/> Denim        | <input type="checkbox"/> Labels        | <input type="checkbox"/> Polo Shirts / Shirting | <input type="checkbox"/> Finished Footwear      |

List a few customer references: \_\_\_\_\_

**BUSINESS SEGMENTS**

- Garment Manufacturer / Retailer / Private Label
- Converter / Wholesaler / Reseller
- Independent Designer / Start-Up Brand
- Buying Agent / Consulting Firm
- Mill / Fabric Manufacturer
- Other \_\_\_\_\_

**PRODUCT PRICE POINT**

- Budget / Mass
- Moderate / Better
- Designer / Luxury

**SMALL QUANTITY SUPPLIER**

*check only if applicable*

- 50-100 meters / pieces
- 100-500 meters / pieces

**SUSTAINABLY CERTIFIED (ECONOGY)**

- if yes, click here <https://texworldusa-econogyfinder.com/> to register and qualify

**PAYMENT AGREEMENT**

- 50% of payment due immediately upon receipt of invoice
- 100% of payment due by June 1, 2025
- 100% of payment is due for invoices received after June 1, 2025

\*Please note that full payment is required with credit card payments. All credit card transactions will incur a 4% processing fee. US credit cards only.

\*\*Exhibitor incurs all cost of wire transfer. Wire transfer settlement instructions should be marked so that "Foreign Bank Charges" are to be paid by the ordering customer.

**BOOTH SIZE**

- 9sqm | \$6,768
- 12sqm | \$9,024
- 18sqm | \$13,536
- 27sqm | \$20,304
- Other \_\_\_\_\_ *36sqm minimum*

**CORNER BOOTH REQUEST:**

*Subject to availability Charged upon allocation*

- \$515 | 2 sides open
- \$1030 | 3 sides open *27 sqm minimum for 3 sides open*

**BOOTH PACKAGE INCLUDES: \*Electrical outlets NOT included\***

- Booth construction
- Booth ID signs
- Wall-to-wall carpet
- Booth cleaning & security
- LED lights
- Marketing / PR support
- Table & chairs
- Hang bars

**DEADSTOCK INVENTORY AVAILABLE**

- Yes
- No

**MANDATORY DIGITAL FEE: \$495** Includes website directory, digital marketing, and full virtual platform access

- Checks (make payable to Messe Frankfurt, Inc.)
- Credit Card\* (authorization form provided with invoice)
- Wire Transfer\*\*

**All payments must be made in USD**  
**Booth numbers will not be assigned or confirmed until payment is received**

# EVENT TERMS & CONDITIONS

**CANCELLATION POLICY:** Apparel Sourcing NYC will honor a one-time credit rollover of your full payment towards the forthcoming event. This offer is ONLY valid for the forthcoming event and will expire January 2026. The full credit amount must be used for the Winter 2026 show. No refunds or credits will be issued thereafter. By signing the contract, you acknowledge that it is your responsibility to exhibit this event. Cancellations due to reasons outside of visa issues will face a fine on a case-by-case basis.

**CONDITIONS OF PAYMENT:** Any dispute by Exhibitor with any exhibition event services provided by Management or any affiliate, or the amount charged for the same shall be reported to Management in writing within 15 days from the date of invoice relating to same, time being of the essence (but such dispute shall not affect Exhibitors obligation to make payment within 15 days as set forth below). Failure to report any such dispute within such time shall constitute a waiver of any claim by Exhibitor with respect to such dispute. Whether sums are due under contract or open account, it is understood that all invoices are due upon receipt and are considered delinquent if not paid within 15 days from the date of invoice or the date as indicated on the invoice. Should timely payments not be made as stated, Exhibitor agrees to pay all collection agency fees and expenses, and other costs of collection, including reasonable attorney fees and court costs which may be incurred by Management or any affiliate in pursuing and collecting payment. The liability of Exhibitor shall be joint and several with Third Parties. The party executing this agreement on behalf of Exhibitor acknowledges that it has the authority to do so and that by its execution it has caused Exhibitor and Third Parties to be jointly and severally bound by the terms hereof. Exhibitor represents that Third Parties will immediately be notified of the terms hereof. Notwithstanding to whom bills are rendered, Exhibitor and Third Parties shall remain jointly and severally obligated to pay to Management the amount of any bills rendered by Management within the time specified and until payment in full is received by Management. Payment by Exhibitor to Third Parties or by Third Parties to Exhibitor shall not constitute payment to Management.

**USE OF EXHIBIT SPACE:** The Exhibitor contracts to use the booth for the duration of the Event in conformity with Management's Display Guidelines. Management has the right to relocate a booth at its discretion. The Exhibitor and its representatives shall conduct themselves in a business-like manner. Show management reserves the right to revoke trade show participation privileges from unprofessional and/or disruptive individuals. Floor covering is required for all booths. Unusual or custom built booths must have Management approval. Management reserves the right to restrict or remove exhibits that are distracting or distract from the character of the Event. Booths must be set up prior to the opening of the Event. Management has the right to re-allocate a booth at its discretion if the Exhibitor has not appeared or begun to set up the booth 3 hours prior to the opening of the Event. The Exhibitor will assume the cost of any additional services/equipment required for their respective exhibit space. Exhibitor shall not assign, sublet, share or apportion the whole or any part of the space allotted, or have representatives, products, equipment, signs or printed materials from other than its own firm contracted in the assigned exhibit space without the prior written consent of Show Management.

**USE OF EXHIBIT VIRTUAL SPACE:** The Exhibitor contracts to use the platform for the duration of the Event in conformity with Management's Display Guidelines. The Exhibitor and its representatives shall conduct themselves in a business-like manner. Show management reserves the right to revoke digital trade show participation privileges from unprofessional and/or disruptive individuals. Management reserves the right to alter exhibitor presentations.

**BOOTH RESPONSIBILITY:** It will be the responsibility of the company who contracts the space to maintain personnel in the booth at all times during the show hours. Any Exhibitor who starts to pack or dismantle their booth prior to the show closing will be charged a fee of \$1,000 and may forfeit any seniority to future shows.

**EVENT SCHEDULE:** The duration of the event, set-up times and hours of operation shall be published in the Exhibitor Manual. Construction and dismantling hours must be adhered to unless written approval is received from Management.

**SALES ACTIVITIES:** All retail sales activities must have written approval by Management; any royalties or commissions resulting from sales activity must conform with the Event Terms and Conditions.

**PHOTOGRAPHY:** Management has permission to use the likeness of any person and/or products exhibited in photographs and in any and all other media, whether now known or hereafter existing. The exhibitor waives the right to inspect or approve the finished product, including written or electronic copy. Additionally, all rights to royalties or other compensation arising or related to use of the photograph are waived by the Exhibitor.

**ADVERTISING AND PUBLICITY:** All exhibitor promotional material and goods are limited to the designated display area. Exhibitors may not carry out publicity activities outside the boundary of the booth or in front of the Event without written permission from Management. Acoustic presentations are permitted only if they are arranged in a way that other Exhibitors are not disturbed by them and visitors are not disturbed or hampered by them. Management reserves the right to cease any publicity/presentations that have not been approved and do not meet the standards of the Event. Publication of the company data in the market directory of the Messe Frankfurt year-round industry website associated with the event website.

**MEDIA AND PRESS RELATIONS:** Any activities conducted by the media whether arranged by the Exhibitor or separately shall be conducted through the Management Press Office.

**EXCLUSION OF LIABILITY:** Management shall not be liable to an Exhibitor for damages caused by Acts of God, war, civil disturbances, fire, violence, building malfunction, inclement weather or any other circumstances beyond the control of Management, including damage caused by visitors to the Event, other Exhibitors or persons acting on their behalf. In addition, Management shall not be liable for the number of visitors or sales generated from participation.

**SECURITY AND LIABILITY:** All local, state and federal laws shall be observed during the Event in the exhibition area. The Exhibitor shall observe all safety regulations of the facility, directives by security personnel and Management personnel. The Exhibitor shall be liable for all damage to persons or property, economic losses which have been caused by booth construction, booth equipment, exhibits and any employees acting on its behalf. The Exhibitor shall obtain all required permits prior to the commencement of the Event and have them available for inspection by Management. Management will provide Security during the construction of and dismantling times as well as throughout the duration of the Event, but will not be liable for the loss or damage of any exhibitor property. No one under the age of 16 will be permitted on the exhibit floor.

**INSURANCE:** The Exhibitor is responsible to provide sufficient insurance protection.

**EXHIBITOR MANUAL:** Specific information about booth construction, dismantling, transport companies, packing materials and rules, Exhibitor services etc. will be contained in the Exhibitor Manual.

**PREVENTION:** The Exhibitor shall not use any flammable decorations or coverings for display purpose. All fabrics or other material used for decoration purposes shall be flameproof. The Exhibitor shall comply with all applicable fire regulations.

**BOOTH DISMANTLE:** The exhibition area is to be returned by the Exhibitor in the same condition as it was handed over. In the case of any damage to the exhibition area or the halls (structure, floor, cables, ducts, etc.), it shall be repaired at the Exhibitor's expense. If the clearance of the booth has not been undertaken in good time, Management may have it cleared and the goods put in storage at the expense of the Exhibitor. Management shall assume no liability for exhibits left behind.

**COMMERCIAL TRADEMARK AND OTHER COMMERCIAL RIGHTS:** Management expects exhibitors to honor commercial trademarks and other commercial rights. In case of documented trademark or other commercial right infringements, Management reserves the right to exclude an exhibitor from the current and future events. This stipulation does not create an obligation for Management to take such action. Management does not accept any liability for commercial rights infringements that may be committed by an exhibitor.

**AMENDMENTS:** Any amendments to this contract shall only be accepted in writing and must be approved in writing by Management.

**RETURN OF SAMPLES:** Showroom Sample Return section must be selected on application form to receive return. An additional fee of \$400 will be added to final invoices. Management is not responsible for lost, stolen, or damaged hybrid samples.

**BOOTH ASSIGNMENTS:** The Organizer reserves the sole and exclusive right to determine the size, layout and position of any stands. The Exhibitor shall accept a new stand size, layout or position if it is reasonable for the Organizer to exercise this right.

Name of legally responsible person (please type or print name, title & sign below):

We hereby accept the General Terms & Conditions on this contract.

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_